ALERT ACTIVATION

G2 Communicator

DOCUMENT PURPOSE

The purpose of this document is to instruct the G2 Communicator user how to activate an Alert.

Note: These instructions apply to Standard, Admin, and District Admin users.

This document assumes the reader has the appropriate user credentials, (username and password), as well as the IP address or DNS name of the G2 Communicator system.

CONTENTS

GETTING STARTED

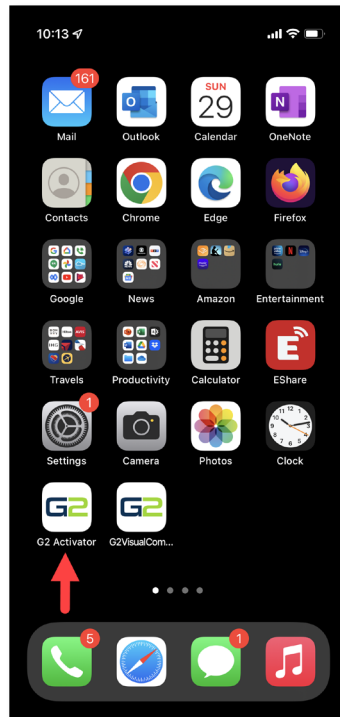To be successful, you will need one the following:

- Access to the G2 Communicator User Interface.
- Access to G2 Communicator Intercom Console.
- G2 Activator installed on your cell phone & Registered to your G2 Communicator system.
- A Latching or Momentary connected to the G2 Communicator system.
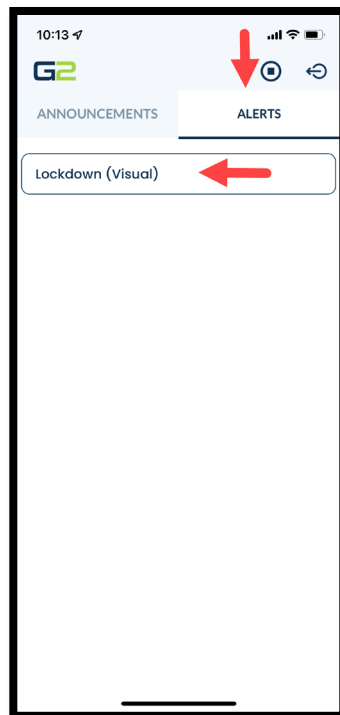
INSTRUCTIONS

Read this set of instructions completely prior to starting. Follow the instructions below. The images shown throughout this document are examples. Images on your system may appear differently.

ACTIVATOR APPLICATION

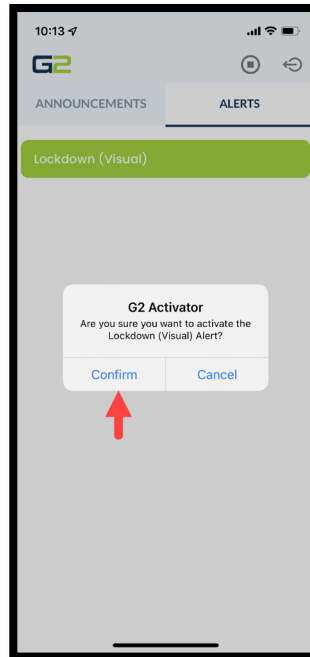1. Click the **G2 Activator app** on your cell phone.

2. Click the **Alert** tab.
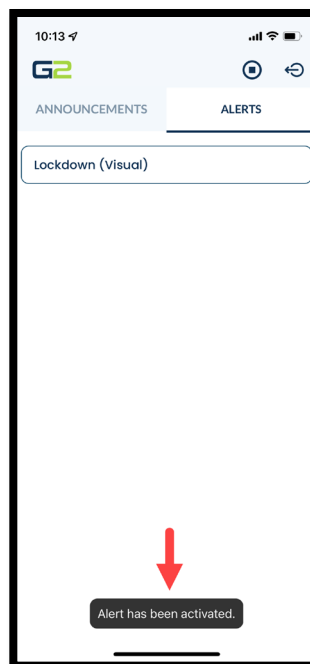3. Click the **Alert** you wish to **Activate**.

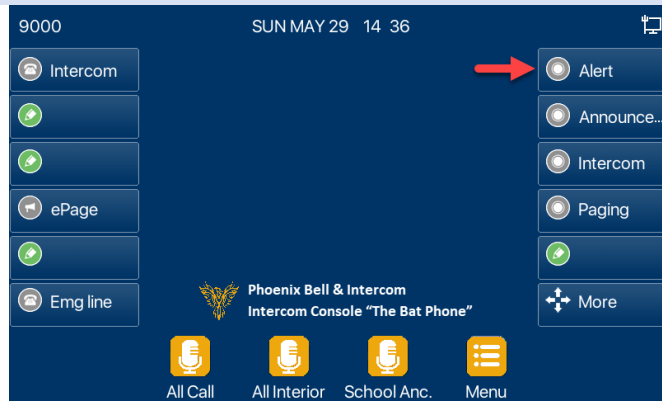4. The **Activator** app requires **confirmation**, click the **Confirm** button.

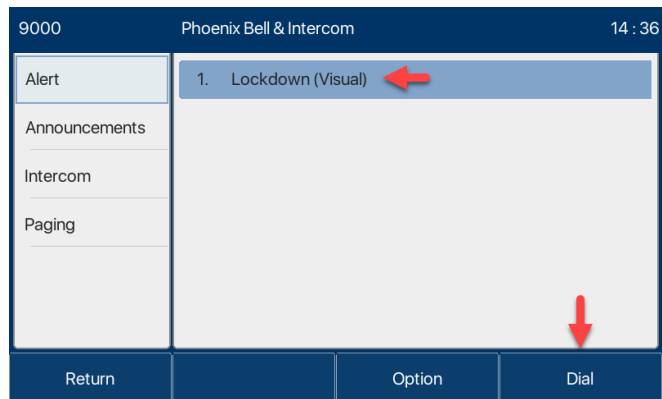5. The **Activator** app displays the **Alert has been activated.**

INTERCOM CONSOLE

Intercom Console home screen.
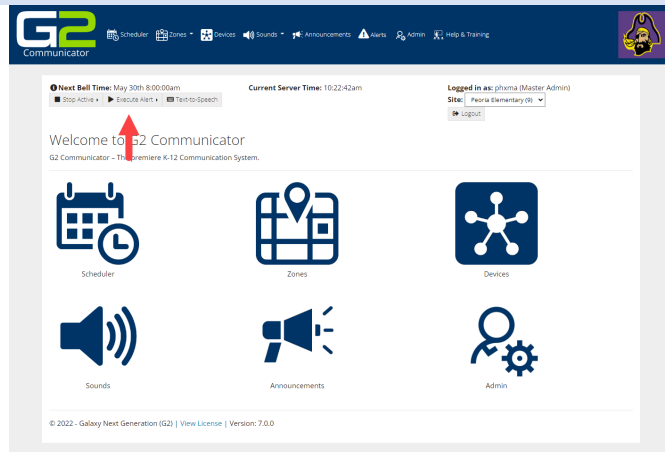
1. Press the **Alert** button.

2. Select the **Alert** to be **activated**.
3. Press the **Dial** button.
4. The call will be placed to the **G2 Communicator system**. A busy signal will be heard from the phone. *This is normal*.
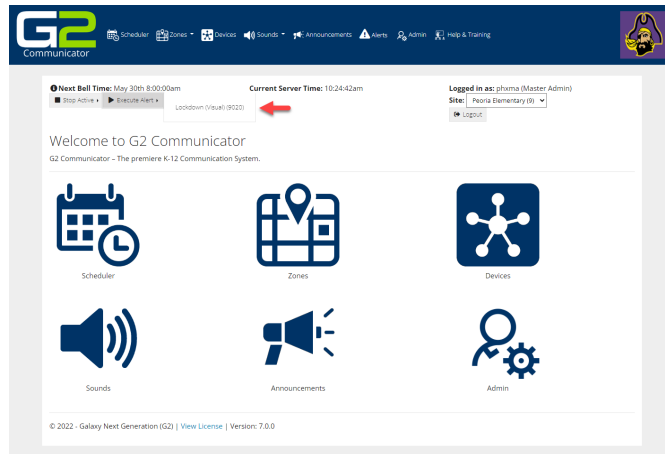5. The Alert has been activated.
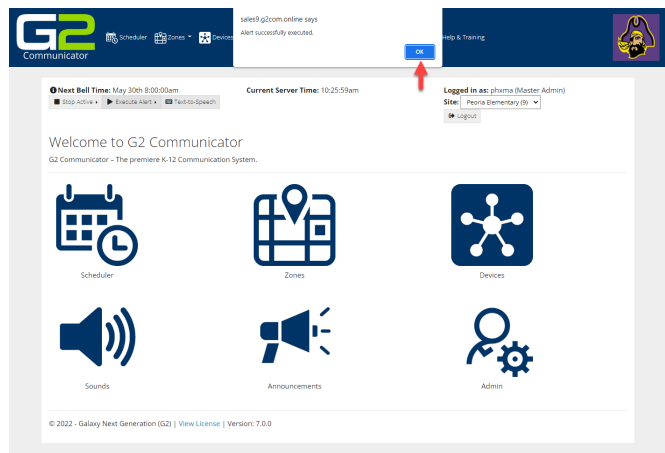
USER INTERFACE

1. Log into **G2 Communicator**.
2. Click the **Execute Alert** button.

3. Click the **Alert** to be **activated**.

4. A popup window will show the **alert has been activated.**

MOMENTARY OR LATCHING BUTTON

1. Locate the **Alert** button.
2. **Press the button to activate the Alert**.